



KENTUCKY EDUCATIONAL DEVELOPMENT CORPORATION (KEDC)

REGULAR BOARD MEETING

**WEDNESDAY, JUNE 10, 2020 3:00 PM – 5:00 PM
VIA ZOOM**

**SUPT. KELLY SPRINKLES, CHAIRMAN
SUPT. KIM KING, CHAIRWOMAN**

BOARD BUSINESS REPORT

- 1. CALL TO ORDER/CONFIRM QUORUM (>20% REQUIRES 13 OF 67 VOTING MEMBERS)**
- 2. ACTIONS BY CONSENT**
 - 2.1. APPROVAL OF MINUTES**

Recommend approval of the [minutes](#) of the April 15, 2020, regular meeting.
 - 2.2. APPROVAL OF FINANCIAL REPORT AND ORDERS OF THE TREASURER**

Recommend approval of the [financial reports](#) for April 2020 and May 2020 and the Orders of the Treasurer for the period [of April 1, 2020 through April 30, 2020](#) and [May 1, 2020 through May 31, 2020 Documents 1& 2.](#)
 - 2.3. 2019-2020 KEDC WORKING BUDGET**

Recommend approval of the [attached](#) 2020-2021 KEDC Tentative Budget.
 - 2.4. COMMITTEE APPOINTMENTS**

Recommend approval of the attached [Committee Appointments for 2020-2021.](#)
 - 2.5. FEDERAL HOLIDAY SCHEDULE**

Recommend updating KEDC holiday schedule to align with Federal holiday schedule.
 - 2.6. SCHEDULE OF KEDC BOARD MEETINGS FOR 2020-2021**

September 16-17, 2020 – KEDC Office, Lexington
October 21-22, 2020 – KEDC Office, Lexington
November 18-19, 2020 – KEDC Office, Lexington
January 20-21, 2021 – KEDC Office, Lexington
February 17-18, 2021 – KEDC Office, Lexington
March 2021 – TBD in conjunction with KHSAA Boys' Basketball Tourney
April 21-22, 2021 – KEDC Office, Lexington
 - 2.7. PERSONNEL REPORT**
 - 2.7.1.** Recommend 'Hero Pay' in the amount of \$5.00 additional per hour for Technology Cabling workers Justin Woods, Anthony Stull and Tony Harris, effective March 16, 2020 with end date to be determined.

2.7.2. Recommend stipend amount of \$2,500.00 be paid to Wendy King and Kay Hedrick for additional responsibilities with the CHARGE and ASPIRE grants.

2.7.3. Employed the following KEDC Staff for Fiscal Year 2021, effective July 1, 2020, with a 2% Cost of Living Increase for those who qualify:

<u>Chief Executive Officer</u>	<u>Positions</u>	<u>Days</u>	<u>Salary Schedule</u>
Nancy Hutchinson	CEO Contract	240	CEO Contract
Nancy Hutchinson	Employee KTRS Contribution paid by KEDC	240	12.855%

<u>PROFESSIONAL STAFF</u>	<u>Positions</u>	<u>Days</u>	<u>Salary Schedule</u>
Sam Atkins	Chief Development Officer (Class 11, Step 22)	240	Director / Coordinator / Consultant
Buffy Carter	Customer Support Coord/Bid Specialist (Class 1, Step 3)	240	Director / Coordinator / Consultant
Charles Holbrook	Technology Systems Engineer/Consultant (Class 4, Step 21)	240	Director / Coordinator / Consultant
Marty Justice	Technology Services Installation Foreman (Class 2, Step 21)	240	Classified Exempt
Contessa Love	Director of Adult Education (Class 10, Step 17)	240	Director / Coordinator / Consultant
Jerry Prince	Director of Technology Services (Class 12, Step 27)	240	Classified Exempt
Tom Springer	Technology Services Installation Foreman (Class 2, Step 13)	240	Classified Exempt
Steve Trimble	Marketing Specialist (Off-Step)	70	Director / Coordinator / Consultant
Tammy Vonderheide	Chief Financial Officer (Class 14, Step 24)	240	Classified Exempt
Terri White	Executive Assistant/Project Coordinator (Class 3, Step 21)	240	Director / Coordinator / Consultant

<u>CERTIFIED STAFF</u>	<u>Positions</u>	<u>Days</u>	<u>Salary Schedule</u>
Serena Anderson	KDE - Educational Recovery Leader (MOA)	235	KDE / MOA
Lacey Back	Special Education Consultant (Class 9, Step 12)	220	Director / Coordinator / Consultant
Trisha Carroll	Chief Operating Officer / Chief Instructional Officer (Class 15, Step 31)	240	Director / Coordinator / Consultant
Amanda Carter	Special Education Consultant (Class 9, Step 20)	220	Director / Coordinator / Consultant
Andy Dotson	Educational Consultant (Off-Step)	100	Director / Coordinator / Consultant
James Evans	Educational Consultant / Grants Director (Class 15, Step 29)	230	Director / Coordinator / Consultant
James Hamm	KDE - Diagnostic Review Support Staff (MOA)	120	Daily Wage Threshold
Curtis Higgins	KDE - Educational Recovery Leader (MOA)	120	Daily Wage Threshold
Jennifer Hogg	Special Education Consultant (Class 9, Step 13)	220	Director / Coordinator / Consultant
Kimberly Howard	U of L Autism Consultant (MOA)	210	U of L MOA
Amy James	KDE - Educational Recovery Leader (MOA)	235	KDE / MOA
Carla Kersey	Project Development Coordinator (Class 5, Step 4)	230	Director / Coordinator / Consultant
Stephanie Little	Director of Special Education and Pre-Employment Services (Class 14, Step 28)	240	Director / Coordinator / Consultant
Jon Looney	Special Education Consultant (Class 9, Step 30)	220	Director / Coordinator / Consultant
Leesa Moman	KDE - Educational Recovery Leader (MOA)	120	Daily Wage Threshold
Christopher Mueller	Diagnostic Review Support Staff	100	Daily Wage Threshold
Lori Rayburn-Dehart	Special Education Consultant (Class 9, Step 22)	220	Director / Coordinator / Consultant
Jennifer Roederer	KDE - Educational Recovery Specialist (MOA)	235	KDE / MOA

Charles Rutledge	Education/Math Consultant (Class 8, Step 21)	240	Director / Coordinator / Consultant
Jennifer Sloan	Project Development Coordinator (Class 3, Step 4)	150	Director / Coordinator / Consultant
Latishia Sparks	Programs & Partnerships Coordinator (Class 7, Step 28)	240	Director / Coordinator / Consultant
Julia Staton	OVR Pre-Employment Transition Specialist (Class 7, Step 9)	240	Director / Coordinator / Consultant
Debra Walker	Special Education Consultant (Off-Step)	120	Director / Coordinator / Consultant
Sam Watkins	KDE - Educational Recovery Leader (MOA)	120	Daily Wage Threshold

<u>TECHNICAL SUPPORT STAFF</u>	<u>Positions</u>	<u>Days</u>	<u>Salary Schedule</u>
Samuel Bryce Bentley	Technology Wiring Helper/Technician (Class 2, Step 1)	245 days	Professional / Technical Hourly
Christina Clevenger	Secretary (Class 7, Step 15)	240 days	Classified Hourly
Gerliz Gabriela Flowers	Lexington Office Manager (Class 6, Step 2)	225 days	Professional / Technical Hourly
Anthony Harris II	Technology Wiring Team Leader /Technician (Class 7, Step 13)	245 days	Professional / Technical Hourly
Pam Middleton	Secretary (Class 8, Step 27)	240 days	Classified Hourly
Susan Ramey	Bookkeeper / Payroll & Human Resources Specialist (Class 15, Step 18)	240 days	Professional / Technical Hourly
Kim Seagraves	Secretary (Class 6, Step 9)	240 days	Classified Hourly
Rick Spears	Facilities/Vehicles Maintenance (Class 8, Step 11)	250 days	Classified Hourly
Martin Stettner	Technology Specialist (Class 13, Step 25)	240 days	Professional / Technical Hourly
Martin Isaiah Stettner	Technology Wiring Helper (Class 1, Step 0)	as needed	Classified Hourly
Anthony Stull	Technology Wiring Helper (Class 4, Step 5)	245 days	Classified Hourly
Cindy Tackett	Receptionist (Class 4, Step 11)	250 days	Classified Hourly
Justin Woods	Technology Wiring Team Leader (Class 4, Step 10)	245 days	Classified Hourly

2.8. GRANT AWARDS

2.8.1. Recommend acknowledgement of a grant award notification from Dollar General for the following Adult Education programs:

- Elliott County - \$4,000.00

2.8.2. Recommend acknowledgement of grant award notification from the Education and Workforce Development Cabinet for Kentucky SkillsU - \$1,361,296.00

2.8.3. *Recommend acknowledgement of a grant award notification from United Way of Northeast Kentucky (UWNEK) for the Boyd, Greenup, Carter and Elliott County SkillsU Programs - \$6,000.00 (\$1,500.00 per county)*

2.9. SURPLUS MATERIALS

2.9.1. Recommend surplus of the [attached list](#) of materials, supplies and furniture and accepting the high bid for each item.

2.10. BID SPECIFICATIONS

2.10.1. Recommend acknowledgement of the Executive Director's approval of the attached bid specifications for [GIS Campus Mapping – RFP-GIS CAMPUS MAPPING-2020](#).

2.10.2. Recommend acknowledgement of the Executive Director's approval of the attached bid specifications for [Disinfection as a Service – RFP-DISINFECTION AS A SERVICE-2020](#).

2.11. BID CONTRACT AWARDS AND RENEWALS

2.11.1. Recommend acknowledgement of the Executive Director’s approval to award CDP Engineers, Inc. the GIS Campus Mapping Contract. Two responses were received.

2.12. CATALOG/PRICE LIST/STORE SHELF BID CONTRACT AWARDS

2.12.1. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.075 Catalog/Price List/Store Shelf bids opened and made effective on April 7, 2020 through December 31, 2020. We received 7 bids for CLS2017.075, of which 4 were awarded and 3 were rejected.

Bidder	Status
Abbotts Print Shop	Awarded
Contract Paper Group Inc.	Rejected, did not meet bid specifications
D&C Small Engine LLC	Rejected, did not meet bid specifications
Jaded Rayne Printing and Graphic Design	Awarded
Mailender, Inc.	Awarded
Parent Teacher Store-Lexington	Awarded
Visualz	Rejected, did not meet bid specifications

2.12.2. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.076 Catalog/Price List/Store Shelf bids opened and made effective on April 21, 2020 through December 31, 2020. We received 2 bids for CLS2017.076, of which 2 were awarded.

Bidder	Status
IXL Learning, Inc.	Awarded
TRP of Northern Kentucky, Palmer Trucks Inc.	Awarded

2.12.3. Recommend acknowledgement of the Executive Director’s approval of attached bid contracts with the following list of vendors from the CLS2017.077 Catalog/Price List/Store Shelf bids opened and made effective on May 5, 2020 through December 31, 2020. We received 4 bids for CLS2017.077, of which 4 were awarded.

Bidder	Status
Diesel Power Systems, Inc.	Awarded
H.T. Hackney Co., The	Awarded
Mvation Worldwide, Inc.	Awarded
Sports Legends, LLC	Awarded

2.12.4. Recommend acknowledgement of the Executive Director's approval of attached bid contracts with the following list of vendors from the CLS2017.078 Catalog/Price List/Store Shelf bids opened and made effective on May 19, 2020 through December 31, 2020. We received 2 bids for CLS2017.078, of which 2 were awarded.

Bidder	Status
Koorsen Fire & Security	Awarded
Popfizz Corp.	Rejected, did not meet bid specifications

2.13. CONTRACTS

Recommend acknowledgement of the Executive Director's approval of the following contracts and agreements (contract period is for FY2020-2021 unless otherwise noted):

GENERAL FUND

2.13.1. Atlas Metal Products, Inc. – Contract 10100327-PV-TS-2016R5

2.13.2. Athens Paper – Contract 10100753-PV-CP-2020

2.13.3. Bri-den Roofing, A Tecta America Company, LLC – Contract 10100331-PV-MBPMR-2018R1 Amended

2.13.4. CDP Engineers, Inc – Contract 10100778-RFP-GIS CAMPUS MAPPING-2020

2.13.5. Contract Paper Group, Inc. – Contract 10100211-PV-CP-2020

2.13.6. The Imbus Roofing Company, Inc. – Contract 10100596-PV-MBPMR-2018R-
Amended.01

2.13.7. EqualLevel – Master Subscription Agreement – Year 1 \$29,750.00

2.13.8. Swift Roofing of E-Town, Inc. – Contract 10100523-PV-MBPMR-2018R1 Amended

2.13.9. Toadvine Enterprises – Contract 10100357-PV-TS-2015R5

2.13.10. Tri-State Roofing & Sheet Metal Company – Contract 10100597-PV-MBPMR-
2018R1 Amended

2.13.11. Veritiv Operating Company – Contract 10100359-PV-CP-2020

2.13.12. Commonwealth of Kentucky – Edu Recovery Leader Serena Anderson - \$136,926.00

2.13.13. Commonwealth of Kentucky – Diagnostic Review Staff Jim Hamm - \$49,278.00

2.13.14. Commonwealth of Kentucky – Edu Recovery Leader Curtis Higgins - \$48,491.00

2.13.15. Commonwealth of Kentucky – Edu Recovery Leader Amy James - \$136,590.00

2.13.16. Commonwealth of Kentucky – Edu Recovery Leader Leesa Moman - \$57,859.00

2.13.17. Commonwealth of Kentucky – Diagnostic Review Staff Chris Mueller - \$42,179.00

2.13.18. Commonwealth of Kentucky – Edu Recovery Leader Jennifer Roederer - \$152,363.00

2.13.19. Commonwealth of Kentucky – Ed Recovery Leader Sam Watkins - \$54,790.00

PROJECT CHARGE/ASPIRE/ACE

2.13.21. Myah Lowrie – National Activities Program – up to \$3,000 upon completion

2.13.22. Kandice Powers – National Activities Program – up to \$3,000 upon completion

2.13.23. Student Congressional Academy Participants from Johnson County Middle School –
stipends up to \$200.00 each.

2.13.24. Student Congressional Academy Participants from Campbell Jr. High School – stipends
up to \$200.00 each.

2.13.25. Mary G. Adams – ACE Navigator Sessions - \$8,500.00

2.13.26. Jackie Hogue – ACE Data Support Reviewer - \$10,000.00

AMERICAN ELECTRIC POWER FOUNDATION

2.13.27. Rachel Hisel, Owsley County Schools - \$500.00 stipend

2.13.28. Traci Lausier, Elliott County Schools - \$500.00 stipend

SPECIAL EDUCATION - OVR

2.13.29. Heidi McKenzie – Video on Dressing for Success on June 12, 2020 - \$250.00

3. ACTION ITEM

3.1. KHSAA CONTRACTUAL AGREEMENT

KEDC and KHSAA staff have been working together for the last couple of months to create a partnership that would benefit both organizations. This plan involves an exchange of services where KEDC will employ a number of their staff to assist with their budget and KHSAA providing fiscal agent fees and promotional/marketing in return. Recommend that KEDC enter into a contractual agreement with KHSAA to provide payroll services beginning July 1, 2020.

4. DISCUSSION ITEMS & ANNOUNCEMENTS

3.1. STOP SCHOOL VIOLENCE FUNDING

KEDC is requesting \$750,000 in federal STOP School Violence funding for a statewide school safety effort. The project will implement critical school safety technologies statewide, including:

1. Anonymous Reporting System (ARS) with two-way text and media exchange
2. 24/7/365 Incident Monitoring Services (IMS) w/multi-lingual live respondents,
3. Real-time emergency management, and
4. Social-emotional learning (SEL) online resources and student training

The project will initially prioritize implementation in Kentucky's 144 Qualified Opportunity Zones (QOZs) and exceptionally rural and impoverished areas to ensure these critical safety measures and resources are implemented as quickly as possible to help the state's highest-need schools and students.

3.2. KEDC SCHOLARSHIP WINNERS

We are pleased to announce that Miss Lauren Zimmerer from Raceland-Worthington High School is the winner of the \$2,500.00 KEDC Scholarship and Miss Kaitlyn Hilton from Rowan County High School is the winner of the \$1,000.00 scholarship!

3.3. KEDC OPTIONS FOR OPENING SCHOOL TASK FORCE

As a result of our member Superintendent's concerns for school re-entry in the fall, this Task Force will review different options, schedules and plans for opening school to provide a framework for consideration. Representatives from each region of KEDC are involved.

3.4. FACILITY PLAN & CONSTRUCTION CONSULTATION SERVICES

As a result of the Superintendent surveys, we are currently in discussions with a service agency about a model to provide facility plan and construction consultation services.

3.5. KEDC SCHOLARSHIP GOLF SCRAMBLE

We are considering a fall date for the KEDC Scholarship Golf Scramble as more COVID-19 restrictions are eased. More information will be forthcoming.

3.6. EXECUTIVE LEADERSHIP RETREAT & KEDC 55 YEAR ANNIVERSARY CELEBRATION

We are currently looking at a date of Friday, November 6th to host our annual Executive Leadership Retreat. In conjunction with this, we will be celebrating the 55th anniversary of KEDC which was founded in November 1965. More details soon!

3.7. COVID-19 RELATED TRAININGS

- *Information will be available soon concerning upcoming training for school district non-nursing staff designated to screen incoming students, staff and visitors. This will include an overview of safety protocol and procedures for staff without a medical background.*

- *Information will be available soon concerning upcoming training for parents on Google Classroom, various technology platforms and how parents can help their children be successful during NTI days.*